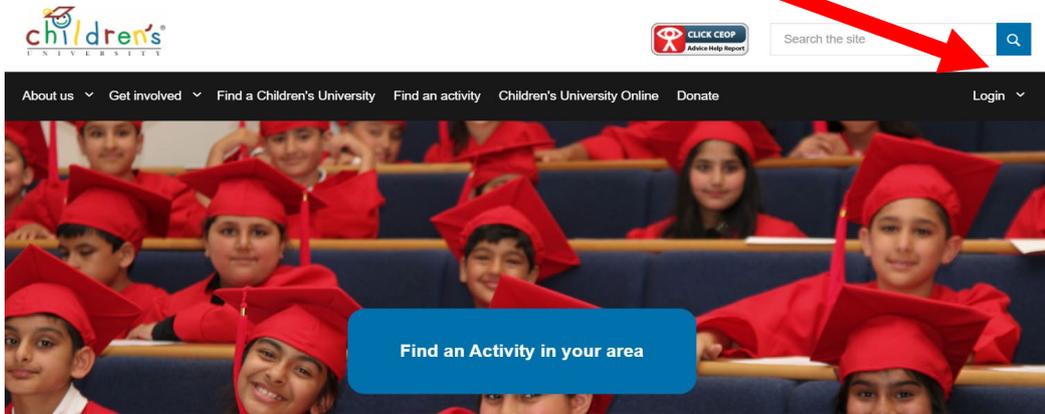


A step-by-step guide to using Children's University Online

Logging in

1. Go to www.childrensuniversity.co.uk or scan the QR code on the back of your login card.
2. Click the arrow next to "login" and click "login as child"



3. Enter your username and password exactly as they appear on your login card (please check for capital letters and no spaces)



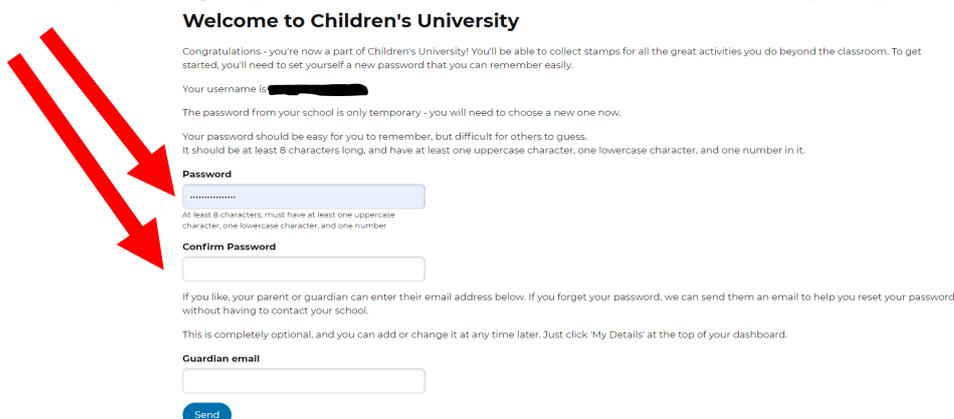
Login (child)

Username

Password

[Forgotten your password?](#)

4. The **FIRST** time you login, you will need to confirm and re-confirm your password on this page:



Welcome to Children's University

Congratulations - you're now a part of Children's University! You'll be able to collect stamps for all the great activities you do beyond the classroom. To get started, you'll need to set yourself a new password that you can remember easily.

Your username is [REDACTED]

The password from your school is only temporary - you will need to choose a new one now.

Your password should be easy for you to remember, but difficult for others to guess. It should be at least 8 characters long, and have at least one uppercase character, one lowercase character, and one number in it.

Password

At least 8 characters; must have at least one uppercase character, one lowercase character, and one number

Confirm Password

If you like, your parent or guardian can enter their email address below. If you forget your password, we can send them an email to help you reset your password without having to contact your school.

This is completely optional, and you can add or change it at any time later. Just click 'My Details' at the top of your dashboard.

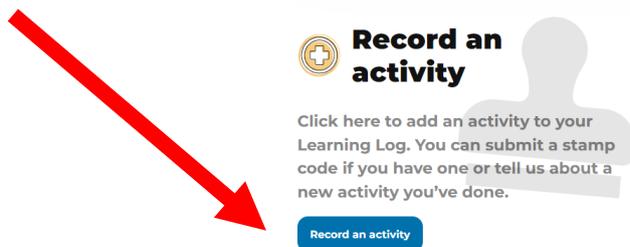
Guardian email

Once you have done this once, you will not have to do this again and you do not need to add a guardian email address - you can leave this blank.

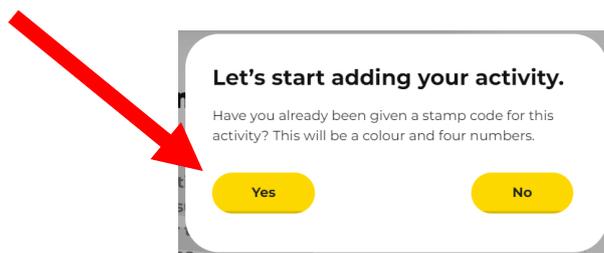
Then click "Take me to my dashboard" and you will then see your personalised dashboard where you can see how many hours you have earnt, which award you are working towards, how many hours you have completed in each skill and category and much more!

Adding a stamp code you have been given:

1. Click the “record an activity” button



2. If you have done an activity and been given a stamp code, you can click “yes” when it asks if you have a stamp code



3. Then add the stamp code (a colour and 4 numbers) and click “add stamp”

Add a stamp

Choose a colour

red	orange	yellow
green	blue	purple

Enter number

1	2	3
4	5	6
7	8	9
	0	

colour

Add your stamp

4. You have the chance to “reflect” on the activity if you want to do so. For every 2 activities you reflect on, you will earn a 30mins stamp!

If you have done an activity but not received a stamp for, you can also add an activity to your learning log by clicking “record an activity” and then “no” and answering the questions – but please be sure that the activity would count for Children’s University otherwise we will need to remove the activity from your account. For example, if you would like to share a review of a book you have read, you can do this but we aren’t able to give you stamps for going to the park with your friends for a catch up.

Please also remember to only add stamp codes that you have been given after completing an activity – any stamps added for activities you have not done will be removed and if this continues, we may need to take away your ability to access your account with only your school or Louise being able to add additional stamps.

If you need any help, please either speak to the Children’s University Leader in your school or email Louise via Bexley.CU@Bexley.gov.uk and we will happily help you!